

School Code: 55314

Affiliation No:2131889



# KAPIL GANGA PUBLIC SCHOOL

An English Medium, Co-Educational, Affiliated to C.B.S.E., New Delhi



PROSPECTUS



# Introduction

K.G.P.S. is a Premium English Medium School provides Education at its best. Conceptualization the true meaning of "Education", we have devoted for bright spirit of our united effort into a culmination point so that the outcome become a great achievement. As a fertile and a proper environment is necessary for true growth, so also in the campus of K.G.P.S. the students get the accurately favorable atmosphere the inspires them to be more focused in their study and culture. Here the environment itself is a booster for the development of personality and self-confidence among the students.

## Vision of K.G.P.S.

"Education"- As the great prophet said, "the manifestation of perfection .....", Hence, is not a matter of the imaginary world. It's something that is perceptible among the students when someone assesses them for a period time.

Finding ourselves in an era of liberalization, optimism and virtual revolution. Nobody can cast a blind eye towards proper education. It is the time for realizing those visions that social reformers and the nationalism, this one of implementation.

Our earnest hope is that realizing absorbing the brighter rays that "Education" provides the scholars will be enlightened and the meaning of education itself be expressed by its vivid revolution through the students.

## Mission of K.G.P.S.

- To provide a cast effective base for pursuing comprehensive education programme to develop academic knowledge and skill along with essential ingredient of entrepreneurial attitude and orientation.
- To create related opportunities and activities for generating innovation and excellence.
- To forge links with center of higher education at the label of nation for updating knowledge and developing global outlook.
- Future plans is establish hostel facilities for out resident students PG. College, Engineering College.

# The Campus

## Location

Kapil Ganga Public School is located in Basti which is about 6 Km. away from Civil Court. 0 Km. from Railway Station Basti on the way of Sugar mill road. It is surrounded by lush green fields which makes its environment pollution free and provide of fresh air all time.

## Accommodation

Architecturally designed spacious building which include guest house building, reception and administrative blocks, closed circuit through Camera along with micro phone in all classroom. Providing the students ered and cool water.



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In the college many block such Library, Lab of Physics, Chemistry, Biology, Computer, Assignment room, Cash counter, Administrative, Campaigning development, counseling/monitoring, Social activity, speaking skills and sports are here to develop the children. The background of school campus fascinating landscape on its large campus has well developed separation for girl has been provided.

Students get enough opportunity for mining and mingling in school campus, which helps developing



# Moto of K.G.P.S.

The moto of the school "Information, Inspiration, Integration" heralds the three fold dynamics of providing the finest information, inspiring and invigoration the young minds and integrating the physical, intellectual, mental and spiritual powers of the students in order to create a new generation of proactive individuals.

## Admission

Admissions are granted to all boys and girls irrespective of caste, creed or social status. The minimum age of admission in Nursery is 3.5 years at the time of admission as for other classes admission is on the basis of transfer certificates and entrance test.

- i. Admission are granted purely on merit.
- ii. For admission, Registration, Test and personal Interviews are essential.
- iii. The date and time for Registration, Test Personal Interviews and Admission will be displayed on the "Notice Board."
- iv. Admission is possible if there is a vacancy in a particular class.
- v. Parents/Guardians have to be abided by the rules and regulations or amendments from time to time. The school management is fully entitled to have any change regarding the instruction and direction.
- vi. Preference will be given to good players and to those who excel in co-curricular activities like debates, dramatics, music, dance and other social activities.
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- viii. Admission to class XI is no automatic for the students of class X of this school. It will depend on the marks obtained in class X as well as the conduct record of the students during the year in the school.
- ix. When a student is admitted on a Transfer Certificate, he/she shall not be placed in any class higher than that for which the certificate shows him/her to be qualified, nor will he/she be promoted before the end of a school year.
- x. No student will be admitted without a Transfer Certificate from the school last attended and in no case shall a student be permitted to attend a class pending formal admission.
- xi. A student who does not complete the school calendar year is not eligible for promotion, hence admission will be done accordingly.
- xii. General no admissions are made to class x & xii.
- xiii. In case of re-admission after withdrawal, admission fee will be levied again.
- xiv. The Principal reserves the wrought to admit or to refuse admission to any body without assigning any reason for his action.

## Dismissals

1. The Principal reserves to himself/herself the right to refuse admission to any students without furnishing any reason.
2. A student who fails twice in the same class may not be permitted to continue his/her studies in the school.
3. Performance, behaviour and work of a student will ensure his/her admission every year. Unpunctuality, habitual idleness, disrespect towards teachers and bad moral influence justify dismissal.

# Withdrawals

1. Notice of withdrawal must be given in writing one month in advance failure to give such notice will entitle to pay one month tuition fee and other fee if applicable.
2. A School leaving certificate will not be issued until all the fees are paid. Those who leave in April will pay the fees for May and June as well.
3. Fee once deposited will not be refunded (Day School/Boarder).
4. When student drop or takes admission in mid session he/she has to pay all the general fees for full year.
5. Midterm withdrawal from the hostel is not allowed. In special cases, fees must be paid for the whole session despite and withdrawal in this regard.
6. A fee for Rs.200/- will be charged for a transfer certificate and this will be issued only three days after the receipt of a application.



## Date of Fee Collection

1. Fees are collected from 1st to 15th of the every month of every quarter. If 15th falls on holidays the next opening day will be fee collection day without a late fee.
2. Parents and guardians have to remit the school fees and miscellaneous charges by the fixed time in school periods if not, the name of the student will be stuck off from the roll.

## Fine for Late Payment

1. If pupil fails to deposit the fee till 15th of the every month Rs.50/- late payment.
2. If pupil fails to deposit the fee till 30th of the same month, the students name will be struck off from the roll. Re-admission fee Rs 300/- will be charged if admitted again.

## Concession

There will be a half concession in monthly tuition fee only available to the third child of the same parent and this will be given to the youngest child.

## School fee and Chages

1. Tuition fees are charged in full for all 12 months.
2. Conveyance fee will be charged according to the distance for 11 months.
3. A separate application is given for the conveyance facility to avail or to withdraw by a month notice.

## General Instruction to Students

1. All students should be present in school on the opening day of each term.
2. Irregular attendances, unjustified absence of objectionable moral behavior justify dismissals. If a student is absent for fifteen days without an application, or for three days at the beginning of a term, his/her name may be struck off the rolls.
3. No student who has been absent from school is or late will be admitted into class without the signed permission of the principal.
4. All students are expected to line up in silence for the assembly at the sound of the first bell. After the assembly they should disperse in silence to their class.
5. No books, other than the required text books may be brought to school.
6. No student should leave the school premises during class hours without the knowledge and permission of the principal.
7. Any damage to the school property will have to be made good; the decision of the Principal regarding the amount is final.
8. The school is not responsible for goods lost. Students should not carry or wear valuable articles when coming to school.
9. No students suffering from contagious or infectious disease will be permitted to attend school. After recovery a medical certificate is to be submitted.
10. During school hours, students are not allowed to receive visitors or make phone calls or to answer a phone call. If the matter is very urgent, the message will be given.
11. Any student desiring to be exempted from P.T or games must produce a doctor's certificate to the effect that he/she is physically unfit to take part.
12. Student should be habitually clean and always neatly dressed. They are expected to come in uniform every day.
13. Students must come to class with the lessons well prepared and the homework completed.
14. The school diary should be brought to the school daily.
15. Running, Playing and shouting inside the school are not allowed.
16. When students move along the verandahs to other class rooms, they must walk in silence and single line.
17. Students should be particularly careful not to throw papers or fruit peels anywhere in the school premises.
18. No students should remain in classroom during P.T or Games period, unless permitted by the Principal.
19. Students are responsible to the school authorities not only for their conduct in school.
20. Students are not allowed to enter a classroom other than their own.
21. Articles found in school or on its premises are to be handed over to the office.
22. Parents send their children to their school so that they may be proficient in both Hindi and English. In the school premises all are expected to speak only in English.
23. Late comers and absentees will not be admitted to the class without explicit sanction of the Principal.
24. Pupils are not allowed to visit the staff room, without the permission of the teacher's.
25. Cycle stand facilities are available. Student coming by cycle keep their cycle in cycle stand. The pass has to be brought to the school every day. No one is allowed to come to school by motorcycle.

## Principal's permission is required

- To make a collection for any purpose whatever,
- To arrange for a party, picnic or meeting,
- To join a sports meet or to play games not arranged by the school,
- To give presents to teacher's or stage demonstration in their honour, and to arrange for private tuition from the school teacher's.

## We expect you

- To be polite, friendly in and outside of the school.
- To be honest and truthful, whatever may be the cost?
- To be courteous and sportsmen like on the playground with opposing team and with the officials.
- To accept cheerful every work and responsibility given, and to face difficulties with courage and determination.
- To wish your parents, teachers and elders whenever you meet them.
- To respect your own property as well as of the school and also property belonging to others.

## Visiting Hours

Guardians may call the Principal and Vice-Principal during the visiting hours mentioned below and not while they are taking classes. A Visitor's Register shall be maintained accordingly.

Principal's & Vice-Principal's Visiting Hours: 10:00 A.M. to 12 Noon

## Cultural Activities



## Hints on how to study

1. **In the Class-Room:**  
Paying great attention will help you learn faster and hence study less. Ask question about what you do not understand.
2. **At Home:**  
First review what you have learnt in the class day. Secondly, do your written work. In this way you do your work more correctly and quickly.
3. **Never omit your Home-work.** Do, what you were given in class and in the way you were taught to do it in class. It is essential that you note down exactly in your study assignment. Look through your corrected works so as not to commit the same mistake.

## Co-Curricular Activities

The purpose of our co-curricular activities is to provide opportunities for the integral personal formation of the student. These activities encourage originality and initiative, they afford an outlet for the students energy and enthusiasm, they provide him/her with an opportunity to experience the practical side of the abstract class-room ideals of duty, co-operation and responsibility.

Sportsmen are encouraged at every level. Various indoor and out-door games will be conducted for the school believes that the healthy competition on the playing arena contributes to the development of a co-operation spirit, sportsmanship, fair play and other qualities of character needed by future leaders.

Co-curricular activities such as Debate, Quiz, Sing and Draw, Extempore speech and action, elocution, cultural programmes (Dance, Music, Drama) etc. will be conducted throughout the academic session.

## Rules and Regulations of School

### OBJECT:

The object of this institution is to give an education of the public school type but suited and adopted in the Indian background. Great care is taken to form the character of the pupils.

The motto of the school is Discipline and Justice. The acquisition of knowledge in the process of dispelling ignorance, Kapil Ganga Public School seeks constantly to equip the children with all the essential qualities of an all rounder.



Art & Craft



Cultural Activities

## Examination

1. From PREPARATORY & class XI there shall be 2 Tests and 2 examinations per year. The students from class I to X & XII will have to follow the C.B.S.E. programme for the examination & result. (FA1, FA2, SA1, FA3, FA4, SA2)
2. Attendance at examination is compulsory. Those who are unavoidably absent must produce within eight days following the examination a letter endorsed by their guardian.
3. It must be understood that illness is not itself a qualification. Promotion or sending up, in such cases, can not be granted unless students record is very good.
4. Progress-Reports shall be distributed on the specified date and time. Students must come to school and collect the same. We believe order is the key to progress and punctuality is its best security and therefore we seek your whole hearted co-operation.
5. No ranking is given to a student who fails in any one subjects. Promotion may be refused if a student fails in more than two subjects.

## Examination and Promotion

1. Examination and tests enable parents to know the progress of their children and pay due attention to their studies at home.
2. There will be two examinations of the students to register their progress: Half Yearly and Annual.
3. Besides these terminal examinations there may also be unit test.
4. Promotion to the next class will be made on the basis of the average of the marks obtained in Half Yearly, unit tests (F.A.) and Annual Examination (S.A. 2) and as per Academic performance in

Interpretation of marks:-

80-100	Excellent	.....	A
70-79	Credit	.....	B
55-69	Good	.....	C
40-59	Pass	.....	D
39 and below	Fail	.....	E

5. The pass mark for each subject is 40%.
6. For promotion, a student must obtain pass percentage in at least four major subjects which must include the subject English.
7. A student who, for reasons accepted by the principal, is not able to appear for the Half-yearly, has to appear for the Annual and his/her result is based on this examination.
8. A student who does not appear for Half-yearly as well as Annual examination will not be promoted.
9. Students whose attendance is below 80% of the working days may not be eligible to appear for the Annual Examination.
10. A student who gives or obtains unfair assistance at an examination will be debarred for the rest of the papers and will get a zero in that paper. Such a student may be dismissed from the school.
11. A student who fails twice in the same class may be asked to leave the school.
12. A student of class XI who does not achieve pass percentage in the total evaluation of the year will not be permitted to be regular student next year in the same class. However, he/she may be permitted to appear for the final examination at the end of that year. On passing in that examination, he/she may be admitted to the higher class (XII) as regular student once again, in which case his/her attendance of class XI will be accounted for.
13. Attendance in all papers, both in Half-yearly and Annual is compulsory in view of rank in the examination.
14. Answer scripts of Half yearly examination are shown to the students. Answer scripts of Annual Examinations are not shown. The result declared at the end of the year is final and not subject to reconsideration.
15. The school does not undertake to retain answer scripts of candidates who sit for examinations for more than 60 days after results are issued.
16. A failed student forfeits all claims to concession in school fees.
17. The decision of the school authorities on results shall be final and in no case shall lie in any court of law in respect of their decision.

## Computer Rules

1. Take off the shoes before entering into the lab.
2. Maintain perfect silence.
3. Shifting or moving any system from its position is not permitted.
4. Make sure your floppy disk is virus-free.
5. Handle the keyboard gently and softly.
6. Avoid playing with computer peripherals and wires.
7. In case of difficulty consult your teacher immediately.
8. Damage caused to computer peripherals will have to be made good.



## Library Rules

1. Reading makes a full man. Students should develop the habit of reading books systematically and thoughtfully.
2. No talking is permitted in the library except on business with the librarian. This also should be done in a low voice.
3. Students may borrow one book at a time for a period up to one week from the library. Any book not required by another person may be re-issued for a further week.
4. Reference books, magazines, etc. are available for reference in the library only. They are not to be taken home.
5. Books, periodicals, magazines, etc. should be treated with care, both in and out of the library, no writing, ink blots, torn pages, marks and lines in books are tolerated.
6. Books are issued on the understanding that they are only to be read by persons to whom they are issued and are not given to other of school or to outsiders.
7. Any student who breaks the above rules will have to pay a fine or cost of the lost and damaged books.



## Laboratory Rule

1. Students must wear lab coat (white) in the laboratory.
2. Perfect silence in the laboratory is essential for concentration and successful work.
3. Keep your table, apparatus and note-book neat and clean.
4. Add regents in proportionate amount, this gives the right result.
5. Keep the regents in their respective places; do not change the stoppers of the bottles.
6. Avoid shifting the bottles from the shelf.
7. Use the waste box for throwing broken glass pieces.
8. Shake the test tubes while heating, do not throw hot and concentrated acids, specially conc. sulphuric acid.
9. Pass hydrogen sulphide gas slowly in the solution, it is a very poisonous gas, do not leave the gas stopper open.
10. Any damage to lab apparatus/equipments will have to be made good.



## Health care of children

1. Your child's health is the concern of the school. This plan, in collaboration with Kapil Ganga Public School, recognized doctors are drawn up for one scholastic year.
2. Every child pays Rs. 100/- per year for the health care.



# Teachers



The teachers of this institution are all highly qualified and hold many years of teaching experience. Most of them have come here from South India (Kerala, Madras), Bombay, Orissa & Bengal. They are accommodated at the school's expense to educate the students of this place and nearby districts. Their services are invaluable and the school authorities have agreed to give them all facilities in matters of payment and residence etc. Although it involves great expenditure the whole idea is that the younger generation, the future of our nation, in this part of our country, may gain from their wide knowledge and deep wisdom and may be proud one day of calling themselves the true citizens of India.

If any student should at any time have any difficulty in understanding a particular thing, he/she should contact his/her teacher and have the difficulties removed. The teachers are here for the benefit of each and every student.

Besides education the teachers will encourage, patience, perseverance, self confidence, punctuality, discipline, dutifulness and respect in them.

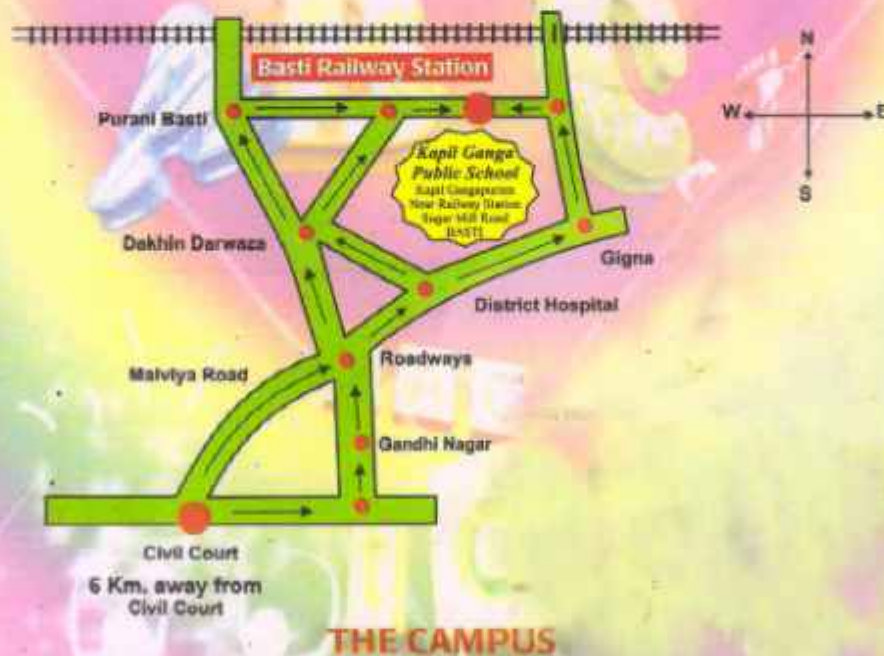
Any change made in the General Regulations of the school and fees or any other change will be binding on parents/guardian/student.

## Morning assembly

Each day begins with prayers to the Almighty to bless us to do the day's work with sincerity and honesty. Thought for the day, News Reading and Topic of the day are distinctive features of the Morning Assembly. Class wise/House wise Assemblies give all the students an opportunity to develop leadership, communicative skills and self confidence.



*The main goal of education to love mankind;  
to serve the sick and to help the poor.*



# KAPIL GANGA PUBLIC SCHOOL

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